



St. Matthew's Primary School PTA Minutes Annual General Meeting 7.30pm Monday, October 16th, 2023

Attendees

Jeshika Moonsamy - Chair
Marysol Bell - Secretary
Seb Wills - Treasurer
Laura Franks - Events Officer

Barry Evans - Teacher representative
Elis Hanson - Teacher

Emily Wiltshear
Kim Nguyen
Tone Klausen
Kat Parks
Aditi Vedi
Andrew Tomlinson
Yoshiko Tamura
Wai Yi Feng

+ approximately 10-12 joining remotely

Welcome and Apologies

Mr. Davies (head teacher) is unable to attend due to being unwell.

Guest Speaker - Mr. Evans

Mr. Evans works at the school two days a week, on one day he teaches music and on the other day he runs assemblies. Although he is not a trained music teacher, he

enjoys working with the children in this capacity and is grateful for the support he has received from the PTA over the years to include but are not limited to a class set of glockenspiels, a sound bar, tuning of the piano, and rental hire fees of drums for year 4 students. Due to both funding and time, he is only able to work with each year group for half a term, which essentially means six lessons in the year. During his music lessons. Mr. Evans does his best to link his music lesson to the classroom curriculum.

Mr. Evans is working hard to find outside sources to come and share their musical expertise and talents during assemblies. He did ask the PTA if they could help in this area, that support would be greatly appreciated.

Mr. Evans shared that the current music program that the school has in place was designed by Cambridgeshire Music. The program is called Cheranga, and is one that the teachers direct and are able to pick up in the classroom.

His wife, Mrs. Evans runs Key Stage 2 Choir - the choir sings at the festive fair and end of year festival - and this year, they have a spot on the Mill Road Winter Fair.

There is also a Key State 1 Choir - that is run by Ms. Ingersent and Mrs. Collard, that also sings at both the Festive and Summer Fair.

Mr. Evan's real passion is Drama, but he did share that should there be more money in the budget he would like to bring in more technology and drama into the school

Mr. Evans runs a drama club during the holidays. He shared that it tends to be the same children. The PTA does fund Mr. Evans to do special workshops that tie into the curriculum per year group teacher requests. He also shared that other agencies come into the school to help support drama.

Formal AGM

Official AGM Called to Order by Jeshika - Chair of the PTA

Minutes of Previous AGM - approved

Jeshika presented the **Chair's Report**: See

<https://stmatthewspta.org.uk/wp-content/uploads/2023/11/PTA-Chairs-Report-2022-2023.pdf>

Seb presented the **Treasurer's Report**: See <https://stmatthewspta.org.uk/wp-content/uploads/2023/11/Treasurer-report-2022-23.pdf>

Seb informed attendees where to find the draft Accounts for 2023-23 (<https://stmatthewspta.org.uk/wp-content/uploads/2023/10/PTA-Accounts-2022-23.pdf>)

Election of Committee (Trustee) roles

- Jeshika Moonsamy was re-elected as Chair
- Seb Wills was re-elected as Treasurer
- Andrew Tomlinson was elected to the committee as Assistant Treasurer
- Marysol Bell was re-elected as Secretary
- Laura Franks was re-elected as Events Coordinator

Kim Nguyen will assist Marysol as Secretary, and with other PTA activities, in a non-Trustee role.

Emily Wiltshear will continue as coordinator for cards, collections and help with events, in a non-Trustee role.

Other agenda items

Elis Hanson offered to run a craft activity at the Winter Fair, and requested PTA support for materials costs. This was agreed on the basis that it will be done as an official PTA-sponsored aspect of the Fair, so costs can be covered. Payments to participate in the activity are expected to cover costs so there should be a profit for the PTA overall.

Before the meeting was adjourned there was a general consensus that we need to build capacity within the PTA by attracting new members/volunteers to take on small actionable events and activities.

Meeting adjourned at 9:30 p.m.